

# WINTERBORNE ST MARTIN PARISH COUNCIL AGM

**27<sup>th</sup> April 2023 - 7.00pm at St Martin's Church**

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*Summons for councillors to attend the March Parish Council meeting.  
The Public and Press are cordially invited to attend. Note:  
The meeting will be recorded*

## AGENDA

### Preliminaries:

Public period for comments on issues on the agenda – 5 minutes per speaker

Report from Dorset Council Councillor

Report from Police Liaison – **No Crimes Recorded in the Parish.**

**27/4 - 1 To receive and accept apologies and declarations of interest.**

**27/4 – 2 To approve and sign the draft minutes of the Parish Council meeting held on 23<sup>rd</sup> March 2023.**

**27/4 - 3 To discuss matters arising from those minutes not covered in this Agenda.**

### **27/4 – 4 Co-option and elections**

27/4 – 4.1 Election update

27/4 – 4.2 Welcome to David Hutchings (DH)

### **27/4 – 5 Finance to note and approve.**

27/4 – 5.1 To note the statement of expenditure to date and bank reconciliation and to approve the schedule of payments since the last meeting – **reconciliation attached.**

27/4 – 5.2 To Submit the Certificate of Exemption of Limited Assurance 2022 – 2023 and sign the certificate.

27/4 – 5.3 To note CIL update.

To discuss further (adjourned from last meeting) a request for AV equipment for Village Hall

27/4 – 5.4 To confirm procedure and timeframe for Internal Audit and AGAR

## 27/4 – 5.5 Ground Maintenance update

To note: Chair and Clerk have authorised an additional payment for preliminary work carried out by the contractor ahead of the tender commencement (£250 including VAT) this was agreed as we have an underspend on the agreed budget from last year.

## 27/4 – 6 Planning

### 27/4 – 6.1 Planning application P/HOU/2023/00958

Comments as agreed by majority have now been posted on DCC planning portal.

### 27/4 – 6.2 Penn Barn Bridleway Diversion

DR to coordinate our response.

## 27/4 – 7 Deferred Motion - *Meeting recordings*

The Council records meetings to aid with minute-taking; these recordings are not published although the public can request a copy from the Clerk. To improve transparency and accessibility **we propose to publish meeting recordings on our web site from the start of the next financial year, April 2023**. We continue to encourage residents to attend meetings in person but intend this change to make the meetings more accessible to those who cannot attend due to mobility, caring, employment or other accessibility issues.

Proposed: KD Seconded: MP

No objections RE

## 27/4 – 8 Reading Room

Update (Verbal) MP

## 27/4 – 9 Washing Pool

To receive update on Washing Pool (Verbal) AD

## 27/4 – 10 Highways and Rights of Way

### 27/4 – 10.1 Hardy Half Marathon

1) Is the PC willing to support the road closure plan submitted to DC - proposed RR and seconded by DH

2) Is the PC willing to support the request to use the Village Green for the band - proposed by RR and seconded by DH

#### **27/4 – 11 Flood and Riverbanks**

To note the Flood report updates

#### **27/4 – 12 – Old Documents**

Discussion: "To confirm disposal of documents returned from Steepleton + Abbas PC by their new Clerk".

#### **27/4 – 13 Proposed Solar Farm, Jurassic Coast**

To discuss further as agreed in March's Meeting.

#### **27/4 – 14 Correspondence to be discussed and noted.**

#### **27/4 – 15 Councillors Responsibility Matrix**

To discuss further.

#### **27/4 – 16 Annual Parish Meeting**

Winterborne St Martin Village Hall 19th May 2023 6.30pm.

To discuss content/format

#### **27/4 – 17 To consider urgent matters to report from members and items for the next meeting. To include an open forum 10 minutes.**

#### **27/4 – 18 Date and venue of the next Parish Council meeting**

19:00 25 May 23 at the Parish Church

This meeting will be the Council's annual meeting and will include standing annual agenda items, whilst other agenda items are welcome, typically this meeting includes items along the following lines

- To receive the Chairman's report of the year*
- To appoint/re-affirm the Chair and Vice Chair*
- To appoint reaffirm reps/committees and lead members*
- To reaffirm the PC policies and procedures*
- Finance: -*
  - i. To consider the report of receipts and payments*
  - ii. To approve the Annual Insurance*
  - iii. To approve the certificate of exemption*
  - iv. To approve section 1 of the AGAR*
  - v. To approve section 2 of the AGAR*

Signed by The Clerk

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