

WINTERBORNE ST MARTIN PARISH COUNCIL

Minutes 26th October 2023 - 7.00pm; St Martin's Church

Councillor Daw was appointed to act as Secretary for the meeting

Public period for comments on issues on the agenda – there were no comments

Report from Dorset Council Councillor Tarr and Councillor Pemberton have spoken and updated each other, no new information to report

Report from Police Liaison, no report has been received at the time of the meeting.

26/10 - 1 To receive apologies for absence.

Apologies received from Councillors Rookes, Eversden and Delafield.

In attendance Councillors Pemberton (Chair), Read, Hutchings and Daw.

26/10 – 2

To receive declarations of personal and pecuniary interests or grants of dispensation.

No declarations were made.

26/10 - 3 To approve the minutes of the Parish Council meeting held on 28/09/2023

The minutes attached to the agenda were unanimously approved.

26/10 – 4 Matters arising from the minutes that are not covered on this Agenda.

There were no matters arising

26/10 – 5 Finance

5.1 To approve the schedule of payments and bank reconciliation. Councillor Daw proposed and Councillor Hutchings seconded the schedule, and it was unanimously approved.

5.2 To consider first and second quarter financial statements. It was agreed that Councillor Hutchings will sign the first quarter bank statements and sign the financial statement before the next meeting. Councillor Hutchings will also sign off the second quarter. Noting that the Councillor became an on-line banker after the end of the quarter.

5.3 Update on Clerk's payroll administration. Dawson Services have been contracted to provide payroll administration for the Parish Council.

5.4 To confirm a Budget Group meeting prior to November's Council Meeting The Budget group agreed that they will meet before the next meeting to allow the budget to be presented to the PC November meeting

26/10 – 6 Motion: To replace Standing Orders

The replacement of the standing orders that were based on a model for Wales (as provided by the previous Clerk) have been replaced by those designed for England. This was unanimously approved.

26/10 – 7 Planning Consultations

7.1 P/FUL/2023/05651 Location: Land at Rylstone Martinstown Dorchester Dorset DT2 9JR Proposal: Erect building to provide two loose boxes, feed and fodder stores.

Councillors were unanimously in favour of this the planning application noting the

comments from Dave Ackerly and the reinforcement of previous comments made.

7.2 P/RES/2022/07407 Land East of Grove Hill Martinstown DT2 9JP Revised submission.

Councillors were unanimously in favour of revised changes, but Councillor Pemberton would check the nature of an attached building. Councillors welcomed the changes made by the applicant after previous comments.

7.3 By exception – any planning applications submitted following publication of Agenda.

No applications.

26/10 – 8 Winter Resilience To consider whether the Council needs, or should lead on, specific winter resilience measures for the Parish.

Councillor Pemberton attended a DAPTC event to consider winter resilience. It was agreed that Councillor Pemberton will contact: Martinstown Village Hall to formalise the hall as a meeting point if required Noel Marsh about snow ploughing and include a note in the Valley and Vallence inviting 4X4 vehicle owners to be listed as a resource if required. And to note the value of household planning for emergencies. As Baden Powell recommended “Be Prepared”.

26/10 – 9 Reading Room / Memorial Hall

9.1 Reports from Working Group: Following a verbal update it was agreed that Councillors Read and Hutchings will meet with our solicitor to get advice on signing previous Trustees document. An informal list was initially made of those who could make adverse possession support statements.

9.2 WG motion that the PC should fund insurance. No motion was made.

26/10– 10 Highways and Rights of Way Updates by Exception:

10.1 Highways It was agreed that Councillor Pemberton will ask Dorset Council and Dorset Councillor Tarr about the outstanding repair in front of Church Cottage following surface repairs elsewhere in the Martinstown.

10.2 RoW

No issues raised

10.3 SID

Councillor Daw has contacted a number of parishioners following the departure of the Clerk and reported that more information will be available shortly. It was noted that budget for the repair has been approved.

26/10 – 12 Flood and Riverbanks Update by Exception

Noted that the stream has been cleared by the contractor.

26/10 – 13 Washpool Update by Exception

Councillor Daw reported there is no update to report. It was generally agreed that the repair should be considered for CIL funding.

26/10 – 14 Grounds Update by Exception

No date for the tidying of Fishers barn has been made by the contractor. Councillor

Daw confirmed 2 cuts have been made in October.

26/10 – 15 Coronation and Memorial Village Asset Purchase
No action to report.

26/10 – 16 Responsibilities Highways
This remains a vacancy and Councillor Pemberton will continue to oversee.

26/10 – 17 Clerks Computer, File Storage and Mailbox Access
Councillor Pemberton has been checking the file storage system on the Clerk's laptop following the Clerks' resignation and confirmed that there was a logical structure. A Microsoft licence has been purchased.

26/10 – 18 V+V contribution
Councillor Pemberton will do this months contribution

26/10 – 19 Correspondence to be discussed and noted.
Councillor Pemberton has told our MP Chris Loder, prior to the village meeting on 6th November, the key message from the Village is flooding and sewage system ingress, highways issues at Monkeys Jump and the lack of a bus service.

26/10 – 20 To consider the Motions at DAPTC AGM and take a position on each.
The Council discussed the motions and agreed that motion concerning the Armed Forces Covenant would be delegated to the Chairman's discretion. The PC was in favour of the motion concerning the formalising of the legal structure of the DAPTC

26/10 – 21 To consider urgent matters to report from members and items for the next meeting.
A parishioner reported that Dorset Councillor Fry had not responded to him regarding Councillor Fry's comments on planning issues. Councillor Pemberton reported a discussion with Councillor Tarr pertinent to this issue.

The next meeting will take place at 7pm on Thursday November 23rd 2023.