

# Winterborne St Martin Parish Council

## Community Infrastructure Levy (CIL) Allocation Policy

### Introduction

1. This document details the governance arrangements in place at Winterborne St Martin Parish Council for the spending of the Community Infrastructure Levy (CIL)
2. Developers pay this levy to the Charging Authority (Dorset Council) who pass 15% of CIL receipts to the Parish Council, this is known as the Neighbourhood Portion. This needs to be spent on locally determined infrastructure in areas where development takes place. This will rise to 25% should the Council have an adopted Neighbourhood Plan in place.

### Background

3. The Community Infrastructure Levy (CIL) was introduced by the Planning Act 2008 and enables local authorities to deliver infrastructure in support of development in their area, through the adoption of a charging schedule. It is charged at a set amount per square metre of additional floor area and increases each year on 1 January, using the value published by the Royal Institution of Chartered Surveyors.
4. CIL is governed by the CIL Regulations 2010 (amended). From 1 April 2019, Dorset Council became the charging authority for the rural part of the county and administers the Charging Schedules for this area.

### What can WSMPC fund with its portion of CIL

5. CIL can only be spent on funding infrastructure in the Parish Council's local area, and allocations must demonstrate consultation with the local community. The Parish Council must use CIL money to support the development of the local council's area, by funding:
  - the provision, improvement, replacement, operation or maintenance of infrastructure; or
  - anything else that is concerned with addressing the demands that development places on an area.
6. Typically, there are three broad categories of infrastructure:
  - Social infrastructure: e.g. art and culture, sports halls, education, health, social care, emergency services, community centres, village halls
  - Physical infrastructure: e.g. pavements, cycleways, flood defences, highways, transport links

- Green infrastructure: e.g. play areas, public open space, woodlands
7. The Parish Council must be able to demonstrate that it is using CIL in consultation with residents to develop projects for funding that contribute to the infrastructure priorities in the area.
  8. The Parish Council should spend its local CIL monies within five years of receipt. Where money is not used to support the development of the area within five years of receipt, or is used for other purposes, the CIL Regulations give the Local Authority the power to recover those funds. This is to ensure that money is spent effectively to the benefit of the local community.
  9. The Parish Council is required to produce a publicly available annual report on how much CIL money we have received and how much has been spent. This will include a list of all the projects funded through CIL and an itemised cost for each one.

#### **How Winterborne St Martin Parish Council will allocate CIL**

10. Councillors can request CIL funding using the form in the appendix. Councillors are requested to speak with the Clerk or other designated councillor prior to submitting the form for guidance and assistance.
11. Completed form will go through either the Budget, for recommendation to Full Council who will determine the application.
12. This process will be reviewed on an annual basis to consider its ongoing effectiveness for distributing CIL monies.

Date Policy agreed: 29<sup>th</sup> September 2022

## Appendix 1 – Annual CIL report

### Winterborne St Martin Parish Council

Reporting Year 1 April  
To 31<sup>st</sup> March ??

A	Total CIL income carried over from previous years
B	Total CIL income received (receipts)
C	Total CIL spent (expenditure)
D	Total CIL Repaid (following repayment notice)
E	<b>Total CIL retained at year end (A + B – C – D)</b>

CIL Expenditure Item / Purpose                      Amount Spent

Total Spent

Signed: Clerk

Date:

Verified: Chairman

Date:

To be published on Parish Council website and a copy sent to Dorset District Council CIL Officer no later than 30<sup>th</sup> December following the reported year.

## Appendix 2 – Winterborne St Martin Parish Council - CIL Neighbourhood Portion Bid Form

<b>Applicant Details:</b>	
Cllr name	
<b>Project Details:</b>	
Brief description of project:	

What area will be project cover?
What communities will benefit from the allocation?
Briefly describe how the scheme will support and benefit the development of your local area by funding either: a) the provision, improvement, replacement, operation or maintenance of infrastructure; or b) anything else that is concerned with addressing the demands that development places on an area:
Please confirm which of the Councils priorities this project contributes to: <input type="checkbox"/> Improve the wellbeing of the people of Winterborne St. Martin. <input type="checkbox"/> Manage the Council's assets and resources responsibly and transparently. <input type="checkbox"/> Manage the Council's services effectively to meet the needs of the communities we serve. <input type="checkbox"/> Work to become greener and cleaner in our activities as well as supporting our communities and partners to be as green as possible. <input type="checkbox"/> Promote opportunities for economic success of the area. <input type="checkbox"/> Strive for continuous improvement and service development. <input type="checkbox"/> Work with partners to deliver our core values and strategy.
<b>Community Support:</b>
How do you know that the community want this? Please detail any consultation that has taken place or is needed.
Is this proposal supported by local Ward Councillors representing the area where the project will be located? If yes, please provide confirmation below:
In addition to any Ward Councillor support, please provide confirmation of other local community support for the project:
<b>Project Cost (including VAT):</b>
Total project cost   £
What is the cost breakdown i.e. to show expected budget lines on salaries (plus employer national insurance and pension contributions), overheads, marketing, building works, maintenance, equipment hire, feasibility etc.

Total external funding secured:	£
Total CIL funds sought:	£
<b>Delivery Details:</b>	
<p>If this is a new project, has a PID been agreed by the Council? Y/N</p> <p>If yes, please give details</p>	
<p>If a PID has not been agreed by the Council, please confirm that you have contacted an officer to discuss and please detail any relevant information below e.g. who is preparing the PID and what timescales are involved.</p>	
<p>Does this link to any existing Council projects? Y/N</p> <p>If yes, please give the details:</p>	
<b>Additional Information:</b>	
<p>Please detail any additional information that you feel may be helpful to this application.</p>	