

## **Winterborne St Martin Parish Council**

Dear Councillor

You are hereby summonsed to attend the **June** meeting of the Winterborne St Martin Parish Council to be held on Wednesday 2 July 2025 at 7pm, Magna Community Room.

Yours faithfully

Samantha Paulley, Clerk

**All are welcome to attend the meeting, please note the meeting will be recorded.**

Members of the public are invited to speak before the meeting commences, limited to 5 minutes per person.

1. Election of Chair
2. Apologies received – Cllr Walker, Fitzgerald
3. Declarations of Interest
4. Dorset Cllr report
5. Police report
6. Minutes of Winterborne St Martin Parish Council AGM held on Wednesday 4 June 2025
7. Minutes of Winterborne St Martin Parish Council May meeting on Wednesday 4 June 2025
8. Action points from last minutes
  - a) 77/2025 – Clerk to include item on next agenda to discuss approval of payments
  - b) 77b/2025 – Bankers to approve Insurance payment – COMPLETE
  - c) 77b/2025 – Memorial Hall Working Group to explore insurance options
  - d) 77c/2025 – Clerk to submit Exemption to external auditors - COMPLETE
  - e) 83/2025 – Clerk to send Cllr Marsh the Grounds Maintenance contract – COMPLETE
  - f) 88/2025 – Clerk to invite Wessex Internet to July's meeting - COMPLETE
  - g) 89/2025 – Cllr Nuttall to raise motion for June meeting regarding new bench
9. Finance
  - a) Approval of schedule of payments & bank reconciliation - the payment approvals process in place now we have no Chair.
  - b) Review of internal audit report
  - c) Determine use of Scribe package
  - d) Managing receipts/payments related to the Memorial Hall.
  - e) Garage Rental income
10. Planning
  - a) Tree works – For Information

P/TRC/2025/03248 – Rylstone, Martinstown - T1 Sycamore - Fell

b) By exception – any planning applications submitted following publication of agenda.

11. **Motion:** The Parish Council to sanction the purchase of a bench to replace the existing bench in front of the Church on the Green which commemorates Emily Reeves.

Proposed by Cllr Nuttall and seconded by Cllr Pemberton

12. Highways, ROW and SID

a) Dorset Council enquiry regarding the SID

13. Allotments

a) Request for strimming at plots

14. Flood, Stream and Riverbanks

15. Washpool

16. Grounds

17. V & V

18. Village Hall Trustee

19. Memorial Hall

20. DAPTC

21. Staffing Committee

22. External correspondence received

23. Parish Matters

24. Notice of next meeting

July Parish Council meeting to be held on Wednesday 23 July 2025, 7pm at Magna Community Room

Clerk to Winterborne St Martin Parish Council – 21 June 2025

All Agendas & Minutes can be viewed at [www.winterbornestmartin-pc.gov.uk](http://www.winterbornestmartin-pc.gov.uk)