

Winterborne St Martin Parish Council

Dear Councillor

You are hereby summonsed to attend the **September** meeting of the Winterborne St Martin Parish Council to be held on Wednesday 24 September 2025 at 7pm, Magna Community Room.

Yours faithfully

Samantha Paulley, Clerk

All are welcome to attend the meeting, please note the meeting will be recorded.

Members of the public are invited to speak before the meeting commences, limited to 5 minutes per person.

1. Apologies received – Cllr Pemberton
2. Declarations of Interest
3. Dorset Cllr report
4. Police report
5. Minutes of Winterborne St Martin Parish Council May meeting on Wednesday 27 August 2025
6. Action points from last minutes
 - a) Clerk to contact Elections team to advise resignation of Cllr. – COMPLETE
 - b) 77b/2025 – Memorial Hall Working Group to explore insurance options
 - c) 105/2025 – Cllr Marsh to obtain quotes for stream clearance – Next agenda, Cllr Marsh to forward a motion.
 - d) 121a)/2025 - Clerk to submit no comment to Planning - COMPLETE
 - e) 121b)/2025 – Clerk to circulate conditions – COMPLETE
 - f) 128/2025 – Clerk to discuss payment for Parish Council purchases with DAPTC – COMPLETE
 - g) 129/2025 – Cllr Walker/Clerk to send allotment agreements
 - h) 133/2025 – Cllr Marsh to produce Parish Council page for next edition of V & V – COMPLETE
 - i) 136/2025 – Cllr Nuttall to put a proposed response together for the DAPTC survey and issue to all Cllrs for review ahead of September meeting
 - j) 138/2025 – Cllr Marsh to explore options for the trees outside the Church.
7. Finance
 - a) **Motion** to approve the increase in pay of the clerk due to increase in National Rate and backdate to 1 April 2025 - Proposed by Cllr Nuttall and seconded by Cllr Hutchings
 - b) Approval of schedule of payments & bank reconciliation
 - c) Scribe access update
8. Planning
 - a) Dorset Local Plan – discussion to include Cllr Pemberton's briefing note as attached

All Agendas & Minutes can be viewed at www.winterbornestmartin-pc.gov.uk

- b) Invite received to attend meeting at Rainbarrow Farm to discuss recent planning approvals
- 9. Village Green sign renewal update – Cllrs Pemberton/Marsh
- 10. Highways, ROW and SID
 - a) SID licence concerns received from Dorset Council – Cllr Walker to update
- 11. Allotments
- 12. Flood, Stream and Riverbanks
- 13. Washpool
- 14. Grounds
- 15. V & V
- 16. Village Hall Trustee
- 17. Memorial Hall
- 18. DAPTC
 - a) Parish Council survey discussion
 - b) Invitation to Fresh Start Event – Devolving Dorset | 30 October 2025
- 19. Staffing Committee
- 20. External correspondence received
- 21. Parish Matters
- 22. Notice of next meeting

October Parish Council meeting to be held on Wednesday 22 October 2025, 7pm at Magna Community Room

Clerk to Winterborne St Martin Parish Council – 16 September 2025