

WINTERBORNE ST MARTIN PARISH COUNCIL AGM

25th May 2023 - 7.00pm at St Martin's Church

*Summons for councillors to attend the Annual Parish Council meeting.
The Public and Press are cordially invited to attend. Note: The meeting will
be recorded*

AGENDA

Preliminaries:

Public period for comments on issues on the agenda – 5 minutes per speaker
Report from Dorset Council Councillor
Report from Police Liaison

25/5 - 1 To elect the Chairman of the Council for 2023/2024 and sign the Acceptance of Office

25/5 – 2 To elect the Vice Chairman of the Council for 2023/2024 and sign the Acceptance of Office

25/5 – 3 To receive apologies for absence.

25/5 – 4 To receive declarations of personal and pecuniary interests or grants of dispensation.

25/5 - 5 To approve the minutes of the Parish Council meeting held on 27/04/2023

25/5 – 6 Matters arising from the minutes for information only

25/5 – 7 To receive the Chairman's report of 2022/2023

25/5 – 8 To reaffirm the PC policies and procedures

8.1 Motion -that we should adopt the revised Model rules MODEL STANDING ORDERS 2018 (ENGLAND) — UPDATED APRIL 2022

Proposed KD seconded MP

8.2 Motions for three changes to our Standing Orders:

- a. The removal SO12f to allow us to keep drafts of our minutes (many of our minutes only exist in draft form), current regulation means we should delete them.
- b. The addition to SO4 allowing the creation of Working Groups constituted distinctly and differently from sub committees.

Proposed KD seconded MP

- c. The addition in 9b to include the requirement for a motion to have a mover (proposer) and seconder before it can be added to the Agenda.

Proposed MP seconded KD

- 8.3 Review of arrangements (including legal agreements) with other local authorities, non-for profit bodies and businesses.
- 8.4 Review of inventory of land and other assets including buildings and office equipment
- 8.5 Review of the Council's and/or staff subscriptions to other bodies.
- 8.6 Review of the Council's complaints procedure.
- 8.7 Review of Council's obligations under the freedom of information and data protection legislation
- 8.8 Review of the Council's policy for dealing with the press/media
- 8.9 Review of the Council's employment policies and procedures
- 8.10 Review of other published policies.

25/5 – 9 To reaffirm that WSMPC is not eligible to use the “General Power of Competence”.

25/5 – 10 Appointments and responsibilities

- 10.1 To appoint reaffirm the area reps/committees and members – responsibility matrix
- 10.2 **DAPTC** Request to appoint a DAPTC Representative - **Clerk**

25/5 – 11 Finance: -

- 11.1 To approve the Revised Budget
- 11.2 To approve the bank reconciliation.
- 11.3 To approve the draft Reserves Policy – **Proposed MP seconded KD**
- 11.4 To approve the Annual Insurance for 2023-2024 - **Clerk**
- 11.5 To receive an update on end of year processes – AGAR and Audit - Clerk

25/5 – 12 Planning Consultations: -

- 12.1 To consider any current planning applications in circulation
- 12.2 To consider any other planning/enforcement or ongoing issues

25/5 – 13 Reading Room / Memorial Hall

Motion - The parish council to form a working group to move forwards on taking on the reading room, with a clause stating that any liabilities before the handover date are not the responsibility of the Parish Council. The working group to consist of DR MU RE and DH. The parish council agrees to using up to £2500 for legal fees in the action.
Proposed DR Seconded DH

25/5 – 14 Highways and Rights of Way

Update by Exception - **DR**

25/5 – 15 Flood and Riverbanks

Update by Exception - **KD**

25/5 – 16 Washpool

Quote received – update and way ahead - **AD**

25/5 17 Benches

Motion: that the Council commits up to £2K to repair or replace damaged benches.

Proposed MP Seconded KD

25/5 – 18 SID REPAIR

A request has been received to fund a repair to the SID – **Clerk**

*Note £100 is included in the Budget.

25/5 – 19 Correspondence to be discussed and noted.

19.1 - grant application for £150 to fund purchase of plants for the Village Hall garden.

25/5 – 20 Motions

Note: These motions were submitted at 9.29pm on the 18th May which is outwith the requirements of SO 9b. It is therefore for the Council to decide whether we take them forward at this time.

25.1 We stop using the name memorial hall for the reading room

25.2 We stop using the name wash pool for the sheep dip

Proposed DR

25/5 – 21 To consider urgent matters to report from members and items for the next meeting. To include an open forum 10 minutes.

25/5 – 22 To Determine the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

Signed by The Clerk

Website: www.winterbornestmartin-pc.gov.uk Email: clerk@winterbornestmartin-pc.gov.uk