

## **Winterborne St Martin Parish Council**

Dear Councillor

You are hereby summonsed to attend the April meeting of the Winterborne St Martin Parish Council to be held on Wednesday 23 April 2025 at 7pm, Magna Community Room.

Yours faithfully

Samantha Paulley, Clerk

**All are welcome to attend the meeting, please note the meeting will be recorded.**

Members of the public are invited to speak before the meeting commences, limited to 5 minutes per person.

1. Apologies received
2. Declarations of Interest
3. Dorset Cllr report
4. Police report
5. Minutes of Winterborne St Martin Parish Council meeting on Wednesday 26 March 2025
6. Action points from last minutes
  - a) 49/2025 d) Cllr Nuttall to explore new bank account for Memorial Hall
  - b) 49/2025 d) Cllr Nuttall to produce separate document with recommendations of the Working Group
  - c) 51/2025 – Clerk & Cllr Pemberton to review Clerks contract and sign
7. Finance
  - a) Approval of schedule of payments & bank reconciliation
  - b) Data Protection payment
  - c) Insurance renewal
  - d) To consider and approve the submission of a Certificate of Exemption for the 2024/25 Annual Governance and Accountability Return (AGAR).
  - e) To confirm that the council is operating in accordance with the budget approved in November 2024, noting that no amendments have been proposed despite previous suggestions to establish a Budget Working Group in light of the 2023/24 underspend.
8. Planning
  - a) Additional Planning document received  
P/VOC/2024/03497 - Anaerobic Digester Plant, Rainbarrow Farm
  - b) Tree works  
P/TRT/2025/02178 – The Manor House, Martinstown - T1 Lawson Cypress - Fell to ground level – For information purposes only
  - c) By exception – any planning applications submitted following publication of agenda.

9. Highways, ROW and SID

- a) EV Charging points

10. Allotments

11. Flood, Stream and Riverbanks

12. Washpool

13. Grounds

14. V & V

15. Village Hall Trustee

16. Memorial Hall

- a) Electricity payment

Motion: To accept the document titled, Terms of Reference for the Memorial Hall Working Group (MHWG) and its content.

Proposed by Cllr Nuttall and Seconded by Cllr Fitzgerald

Motion: To reallocate the previously agreed sums of money allocated to the (now extant) Reading Room Working Group to the newly formed Memorial Hall Working Group.

Proposed by Cllr Nuttall and Seconded by Cllr Fitzgerald

Motion: That the MHWG should continue to seek Title for the MH from UK Land Registry

Proposed by Cllr Nuttall and Seconded by Cllr Fitzgerald

Motion: That no expense should be incurred on the MH other than that for essential/safety/security reasons or legal cost or services cost until such time Title has been obtained.

Proposed by Cllr Nuttall and Seconded by Cllr Fitzgerald

Motion: That following (and not until) a successful Title claim has been achieved, the MH building must have a full structural survey.

Proposed by Cllr Nuttall and Seconded by Cllr Fitzgerald

Motion: That the MHWG can recruit from time to time and as necessary co-opt members of the community to sit on the MHWG

Proposed by Cllr Nuttall and Seconded by Cllr Eversden

All Agendas & Minutes can be viewed at [www.winterbornestmartin-pc.gov.uk](http://www.winterbornestmartin-pc.gov.uk)

Motion: That, because it is believed there are many keys for the MH, the lock should be changed and new keys held by MHWG full members (not co-opted) and the Clerk

Proposed by Cllr Nuttall and Seconded by Cllr Eversden

17. The Green

18. DAPTC

a) 2-star award for training

19. Staffing Committee

a) Clerks contract

20. External correspondence received

21. Parish Matters

22. Notice of next meeting

Annual General Meeting of Parish Council Wednesday 28 May 2025, 6.30pm followed by May's Parish Council Meeting, 7pm at Magna Community Room

Clerk to Winterborne St Martin Parish Council – 14 April 2025