

# WINTERBORNE ST MARTIN PARISH COUNCIL AGM

**27<sup>th</sup> July 2023 - 7.00pm at St Martin's Church**

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*Summons for councillors to attend the Parish Council meeting.  
The Public and Press are cordially invited to attend. Note: The meeting will  
be recorded*

## AGENDA

### Preliminaries:

**Public period for comments on issues on the agenda – 5 minutes per speaker**

**Report from Dorset Council Councillor - None**

**Report from Police Liaison**



Parish Crime +  
Incident Report June 2

**27/7 - 1 To receive apologies for absence.**

**27/7 – 2 To receive declarations of personal and pecuniary interests or grants of dispensation.**

**27/7 - 3 To approve the minutes of the Parish Council meeting held on 22/06/2023**

**27/7 – 4 Matters arising from the minutes that are not covered on this Agenda.**

**27/7 – 5 Finance: -**

5.1 To approve the schedule of payments and bank reconciliation.

5.2 Corrections following Audit 2022 to 2023

Statement from Chair on Published Reconciliation. Statement from RFO on Published Variances.

Motion: that the Council should:

Manage our Cash Book for 23/24 with a start point of the actual account holdings on 1 Apr 23.

That our Clerk, as RFO, should seek advice on how we take forward correction of the incorrect AGAR figures. That this document should be appended to our Financial Reports.

**Proposed MP Seconded KD**

5.3 a) The Clerk arranges to top up the Council's savings account to the value of its CIL, Reserves and Grant Funds. (The savings account currently holds c£10k, the current value of the CIL, Reserves and Grant Funds is c £24k, with maybe c20K more CIL on its way)

b) The current interest rate on our savings account appears to be less than 1%. The Clerk is asked to investigate the marketplace and propose to the next meeting a more beneficial account, should one exist.

Proposed KD Seconded AD

5.4 Clerks Payroll Update

5.5 Scribe Accounting / Finance Package

**27/7 – 6 Planning Consultations: -**

**6.1 Planning application P/FUL/2023/03361 – Closing date for comments 01/08/2023**

Change of Use from Farm shop to wedding venue  
accessories storage. Location: Farm Shop  
Stevens Farm Access Road To Stevens Farm  
Martinstown  
DT2 9JR

**6.2 Planning Application P/FUL/2023/03550 – Closing dates for comments 07/08/2023.**

Storage unit in field at rear of Rylstone.

**27/7 – 7 Report back from Staffing Committee meeting held earlier today.**

Confirmation of an appropriate councillor for staffing responsibilities with an agreed date for an annual appraisal review for the clerk.

**27/7 – 8 Dorset Community Governance Review Order**

**27/7 – 9 Reading Room / Memorial Hall**

Reports from Working Group: DR, RE, DH

Progress with confirming:

Best route to obtaining legal title, including legality of the Council tanking on the building as "Sole Trustee".

Likely rebuilding costs.

The WG's approach to the Public Ownership Fund opportunity.

Future Uses

**27/7 – 10 Highways and Rights of Way**

Update by Exception - DR

**27/7 – 11 Flood and Riverbanks**

Update by Exception - RR

**27/7 – 12 Washpool**

Update by Exception AD

**22/7 – 13 Grounds**

Update by Exception AD

**27/7 – 14 Coronation and Memorial Village Asset Purchase Update**

**27/7 – 15 Correspondence to be discussed and noted.**

**27/7 – 16 To consider urgent matters to report from members and items for the next meeting. To include an open forum 10 minutes.**

**27/7 – 17 The next meeting will take place at 7pm on Thursday 24th August 2023.**

Signed by The Clerk

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