

**Winterborne St Martin Parish Council**

Dear Councillor

You are hereby summonsed to attend the May meeting of the Winterborne St Martin Parish Council to be held on Wednesday 28 May 2025 at 7pm, Magna Community Room.

Yours faithfully

Samantha Paulley, Clerk

**All are welcome to attend the meeting, please note the meeting will be recorded.**

Members of the public are invited to speak before the meeting commences, limited to 5 minutes per person.

1. Apologies received
2. Declarations of Interest
3. Dorset Cllr report
4. Police report
5. Minutes of Winterborne St Martin Parish Council meeting on Wednesday 23 April 2025
6. Action points from last minutes
  - a) 65/2025 – Clerk to respond to parishioner concerning grass cutting – COMPLETE
  - b) 68/2025 – Clerk to respond to advisor confirming Memorial Hall is not a Charity – COMPLETE
  - c) 68a/2025 – Cllrs Nuttall/Fitzgerald/Eversden to reissue Terms of Reference with amendments
7. Finance
  - a) Approval of schedule of payments & bank reconciliation
  - b) Insurance renewal
  - c) To consider and approve the submission of a Certificate of Exemption for the 2024/25 Annual Governance and Accountability Return (AGAR).
8. Planning
  - a) Planning Consultation

P/FUL/2025/01469 - Steepleton Manor Residential Home, Winterbourne Steepleton - Erect new extension in the walled garden of the existing main building at Steepleton Manor, to comprise 7 x 1-bedroom 2-person apartments (Use Class C3) with bin enclosure and new link building to connect with the main building

b) Enforcement

APP/D1265/C/25/3363267 - Appeal by Mr Richard Eversden against the Enforcement Notice served by Dorset Council - Land adjoining Downcroft Farm, Bridport Road, Martinstown, Dorset, DT2 9DS

c) By exception – any planning applications submitted following publication of agenda.

9. Highways, ROW and SID

**Motion:** The parish council recognises the safety and access benefits that would accrue from the creation of a solid footpath across the uneven and often boggy grass at the east end of the village (corner of Weymouth Road) between Fairfield and East House. It will therefore endeavour to establish ownership of the strip of land and promote the provision of a path with the relevant authorities.

Proposed: Cllr Martin Fitzgerald

Seconded: Cllr Stuart Nuttall

10. Allotments

11. Flood, Stream and Riverbanks

12. Washpool

13. Grounds

14. V & V

15. Village Hall Trustee

16. Memorial Hall

17. DAPTC

18. Staffing Committee

19. External correspondence received

- a) Wessex Internet - Project Gigabit Dorset and South Somerset – Exciting news for Winterborne St Martin – attendance at future meeting

20. Parish Matters

21. Notice of next meeting

June Parish Council meeting to be held on Wednesday 25 June 2025, 7pm at Magna Community Room

Clerk to Winterborne St Martin Parish Council – 18 May 2025

All Agendas & Minutes can be viewed at [www.winterbornestmartin-pc.gov.uk](http://www.winterbornestmartin-pc.gov.uk)