

**Minutes of the Parish Council meeting held on
Wednesday 25th November 2020 7pm via Zoom**

Councillors Present:D Wiltshire (DW)(*Chairman*)

P Jeffery (PJ)

A Bennett (AB) (Vice chair)

K Delafield (KD)

M Usherwood (MU)

D Read (DR)

D Follett (DF)

A Daw (AD)

Roland Tarr -Dorset Councillor

M Harding (Clerk)

3 members of public

20/11-1 Welcome and to receive any apologies for absence- Cllr N Hallett, members and guests were welcomed and zoom meeting rules read out.

20/11-2 To receive declarations of interest and grants of dispensation- none.

20/11-3 To approve the minutes of the Parish Council meeting held on 28th October 20

Proposed KD

Seconded AB

Resolved

20/11-4 Matters arising from the minutes for info only- none

20/11-5 Democratic forum 15 minutes –

Resident commented on the stream clean, DR reported that the work has been completed, if any further works need to be carried out permission from the EA would be required. Magna have been contacted to clear their section of the stream. KD commented that the flood groups members have been monitoring the water course and the stream has not been cleared as expected, the contractor did collect the debris from side of bank. DR reported that the contractor does not carry out clearing to the riparian owner responsible areas and has separate contracts with local landowners.

A site meeting will be arranged with the flood officer for Dorset Council to walk through the village and look at the issues. The invoice for the contractor will not be paid until further information has been gathered about the works.

RT reported to the meeting that highways England have confirmed that works can be carried out on the eastern side of the MacDonald's entrance when the bund is installed. Funding now needs to be sought. The PC will now write to the portfolio holder to support the scheme and see what funding can be found. The roundabout scheme is not for a few years, but RT is lobbying for the cycle routes and crossing points for pedestrians. RT explained that Farringdon Group Parish Council also supported the works.

20/11-6 To update on the progress of the website working group

KD reported that the group had created a spec and sent this out to website companies to quote by the 11th Dec. There is also an offer on the table for a website that DAPTC are looking at with a partner company to set up a more affordable website. DW reported on the proposal being a cost-effective Parish Council compliant website for Dorset Parishes. This would be at a cost of £199 per year and no upfront cost with a 12-month rolling contract. It was agreed that further information on this site and the quotes received will be considered at an extraordinary meeting on 16th Dec after the 11th Dec closing date.

Proposed AD

Seconded AB

Resolved

20/11-7 Finance

i. To consider the finance report of payments and receipts for Nov

Payee	Detail	Amount
Nov		
M Harding	Salary/Exp	287.99
HMRC	PAYE	54.20
D Wiltshire	Donation RBL	36.00
DAPTC	Training	40.00
Receipts		
None		

All payments were made in line with internal controls, Internal Audit carried out no matters arising.
 Bank balances as at 31st Oct £15366.83 Proposed AB Seconded KD Resolved

ii. To consider the Budget and Precept 2021-22

The Clerk’s appraisal was carried out by members of the personnel committee and the budget group met on 12th November to recommend a budget to the full Council:

Budget items for noting and approval:

- i. Garage rent to be increased to £1000 Proposed MU Seconded PJ (agreement to be updated) -Resolved
- ii. Parking space to be increased to £120 Proposed AB Seconded AD (also a private parking sign to be provided)- Resolved
- iii. Staff costs to be increased by 2 SCP as from April 2021 Proposed MU Seconded AB
- iv. Heat, light, tel, broadband allowance to be increased to £180 Proposed DR Seconded MU- Resolved
- v. New website budget line to be set at a max of £1500 Proposed AB Seconded DR - PJ spoke against the cost of the website this it to be considered at a meeting on 16th Dec
- vi. Purchase of PC specific accounting software at £144 per year Proposed AB Seconded DR 6 For 2 Against- motion carried- KD spoke against this item as not enough information to make a decision.
- vii. Grass contract increased to £700 to cover additional works in specification as and when required- Proposed DR Seconded MU - Resolved
- viii. Hall hire costs including zoom increased to £150 Proposed DW Seconded AB- Resolved
- ix. Bench maintenance increased to £600- now only 4 benches as 1 driven into and is not to be replaced in the location by the Reading Room Proposed KD Seconded MU- Resolved
- x. Training budget reduced from £300 to £200 as many courses are cheaper online with DAPTC
- xi. Traffic Calming improvements- £2000 towards traffic calming measures for the village suggested gates and lines to be costed by DC -Proposed KD Seconded MU, 5 Votes For, 2 Votes against, 1 abstention -motion carried
- xii. Maintenance of village verges- a new budget line to cover extra costs of verge cutting or maintenance by DC of £500, a discussion with DC on future maintenance of verges yet to be agreed Proposed KD Seconded MU 6 Votes For, 1 vote against, 1 Abstention - motion carried
- xiii. Message Board on the green- to replace the board and artwork - info to be gathered from village residents on the original artwork - £200 Proposed MU Seconded PJ- Resolved
- xiv. Planting areas in the village- a new budget line to plant and increase wildflower areas in the village, permissions will be required from landlord and ensuring areas planted do not create visibility issues at junctions- Proposed KD Seconded AD- 3 votes For, 3 votes against, 2 abstention- Chairman’s casting vote against, motion not carried-It was suggested that the Green group take this project on

and contact the Waste watch group for funds towards the project. It was also noted that the PC has a small grant award of £200 per year, this can be applied for if the criteria is met.

- xv.** Village maintenance stream annual clear £980 plus vat

Proposed MU	Seconded PJ	Resolved
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- xvi.** Professional fees, election costs to be transferred between reserves of £400

Proposed AB	Seconded KD	Resolved
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The precept was agreed to be increased by £1700 to £8700 this will set a deficit budget using money from reserves.

Proposed DW	Seconded PJ	Resolved
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20/11-8 Planning Consultations-

- i. To consider any planning applications** - none in circulation
- ii. To consider any other planning/enforcement or ongoing issues-** none

20/11-9 To consider all correspondence received for decision, consultation, and information (see list)-Items for noting:

- a. Item 12- Climate emergency declarations- AD offered to look at the consultation that is out now.

20/11-10 Highways:

- i. To receive the Nov SID results-**

Total number of speed readings taken =	66 mph (31/10/2020 23:49)
75,869	65 mph (20/11/2020 20:38)
>30mph = 24,354	63 mph (21/11/2020 20:18)
>40mph = 1,424	61 mph (21/11/2020 00:05)
>50mph = 59	59 mph (12/11/2020 03:54)
Average Recorded Speed = 33mph	59 mph (15/11/2020 19:25)

Top recorded speeds:

N.b. Number of speed readings does not equal number of vehicles.

Slower moving vehicles record more speed measurements than faster moving vehicles.

A vehicle travelling at 30mph will record 3 or 4 measurements, vs a vehicle moving at 50mph would only record a single measurement.

20/11-11 RoW and Footpaths: to receive a report

AB reported that a footpath sign has been installed at the top of Grove Hill, horses have been using this route and a new gate by the turkey sheds has been installed. There has been a request from a resident to replace the style behind the church, the style is repaired and serviceable at present if in the future it requires repair the request for the gate can be made.

20/11-12 Parish Council Property: none

20/11-13 To receive reports from:

- i. Village Hall representatives to consider the play area-** none.
- ii. Winterbourne Community Fund (was the Blanchard Trust)-** none.
- iii. Waste watch representatives-** none.
- iv. PCSO-** none.
- v. Flood rep report-** as discussed previous in the meeting.

- vi. **The Green Group**-The group are unable to set up a community account at present as banks are not accepting new customers so will make a proposal to the PC at the next meeting to consider this. Interesting reports regarding community renewals.

20/11-14 Items for the Parish Council meeting on Weds 27th January 21

The extraordinary meeting to be held on 16th Dec will be restricted to the website options.

20/11-15 Democratic forum 15 minutes –

A resident asked about the telephone box as the equipment has now been removed, the PC now await for the contract to be returned, then we can take the next steps, AD has offered to lead on this including the green group and all those who had already expressed an interest.

Meeting closed 9.46pm