

WINTERBORNE ST MARTIN PARISH COUNCIL

Draft Minutes of the Parish Council meeting held on 26th January 2023 at 7.00pm.

In Attendance

Cllrs Pemberton (Chair) (MP), Delafield (Vice Chair) (KD)
Cllrs Usherwood (MU), Follett (DF), Daw (AD), Rookes (RR), Marion Baird (Incoming Clerk)
Cllr Eversden (RE) arrived at 7.10pm.
5 members of the public in attendance.

Action

Preliminaries

The Chair made an announcement that the meeting was being recorded for the purposes of clarity and accuracy of the Minutes.

The meeting began with the opening of sealed bids for the rental of the council's garage. Four bids were received. Two were from the same person who had posted one and hand delivered a second. Councillors voted 6-0 to accept the highest bid. MU to liaise. **MU**

Public period for comments on issues on the agenda – 5 mins per speaker

The meeting dates on the website need some clarification.

KD

Reports

No report received from Cllr Tarr

A report was received from PCSO regarding one incident where a padlock was and chain were broken. The PCSO also noted the appearance of 'so called' Nottingham Knockers in the village recently.

26/1-1 To receive apologies for absence and declarations of interests

Cllr Read (DR) sent his apologies.

No declarations received

26/1-2 To approve draft minutes of the council mtg held on 24th November 2022.

-Budget figure, for precept, £8700 should read £9000

-Update from RE (Jubilee Tree) was not given due to running out of time.

-there are two number 8's listed. To be correctly re-numbered in Minutes

26/1-3 To discuss matters arising from the minutes not covered in the Agenda

-7.1 f Has the VAT been reclaimed for road markings? Not at present time.

-7.1 h Church Farm development, enforcement has not been contacted yet. **MU**

26/1-3.1 Reduction in Papers physically published

Regulations state Agenda and Minutes are the minimum needed. It was agreed that we abide by this and should anyone require Reports etc. to contact the Clerk.P. MU 2nd MP
Vote: 7:0

26/1-3.2 V+V submission Volunteer for March Edition

As MU is to produce the Minutes, he volunteered to produce copy for the V+V.

26/1-4 Co-option and Elections

Nothing has been received regarding these matters.

26/1-5 Clerk

-5.1 Wendy Brimicombe has resigned and we wish her well.

-5.2 Marion Baird has been appointed to the position of Clerk as of this meeting and will undergo training as soon as relevant courses are advertised.

26/1-6 Finance to note and approve.

-6.1 Treasurer's Acc. £24,646.68 Savings Acc. £10,009.22 Figures verified as correct.

Three invoices need to be paid to HMRC, Room Hire and WB for '.gov.uk domain'. Signatories will manage these in the near future.

-6.2 The motion to agree the draft budget was proposed P. KD 2nd MP Vote:7:0

-6.3 Risk Register previously circulated. Loss of personnel and complaints to be added.

Asset Register, Reading Room removed and 5 No. benches added. Clarification on bins sort. These are used for Waste Watch newspaper storage. P. KD, 2nd. MP
No vote was taken at this stage. KD to re-present. **KD**

-6.4 To note Mike Platten, April Skies Accounting Ltd, appointed as new Auditor.

-6.5 Quarterly Audit of bank reconciliation and scheduled payments. Document to be signed and forwarded.
RR to compose the next report. Statements needed for this. **MU/RR**

-6.6 CIL update noted.

26/1-7 Planning

-7.1 Councillors considered whether to respond to comments made re: Grove Hill **NFA**

-7.2 Steven's Farm Storage. No Objection

-7.3 Church Farm Mobile Home, permission re-application **MP**

-7.4 To note Morrish Homes have open comments on West End development.
PC have made a further response.

26/1-8 Grass Cutting Contract

Discussion on usual areas and the addition of the upper part of the Church grounds to run from 31st March. 2 motions P. KD 2nd DF. Vote on agreeing cutting Contract 7:0 and vote on amending zones 7:0.

26/1-9 Jubilee Tree

The motion proposed by MU was amended re: type of chosen tree. P. MU 2nd MP Vote:7:0
Area for planting has been identified for RE once PC has clarified this with Landlord and PCC. Chair to liaise with both. **MP**

26/1-10 Garage

Dealt with earlier.

26/1-11 Reading Room

A meeting has taken place with Steven Slade (a Key Holder). After an unsatisfactory conclusion a decision was made to send recorded delivery letters to all 3 key holders regarding release of information and future plans for a way forward in the interests of the Village. **MP**

26/1-12 Washing Pool

A discussion had taken place with the Chair and nearest neighbour (SS) who claimed the land adjoining but not the Wash Pool itself. AD has been in contact with Conservation.

26/1-13 Highways and RoW

13.1-An email has been received stating that the work which was scheduled to take place had been completed this was the recent patching of the B3159. It is our understanding that DC had said the whole of the B3159 would be resurfaced in 2022. KD has an email stating this fact. Follow up once email has been found. **KD/MU**

13.2-The validity of data was discussed.KD to put a link to the data on the website. **KD**

13.3- No RoW available at present.

26/1-14 Flood Report and River banks

14.1-To note report. MP and KD have both written to Wessex Water. WW have said the whole length is due to be relined once a camera survey could be conducted. The EA have also been notified of seepage into the Winterborne.

26/1-15 King's Coronation

It was decided that the PC would support any body or person who wished to lead on this.

26/1-16 Annual Parish Meeting

To be held in May. PC to facilitate. Friday in May to be found.

MP

26/1-17 Correspondence

17-1 Complaint response from Dorset Council is now 3 months overdue.

17.2 Transport Network Survey. Responses to AD for correlation.

ALL

26/1-18 Training Updates

Clerk to attend New Clerk training. RR+RE to pursue initial councillor training. **MB, RR, RE**

26/1-19 Action Tracker Progress

AT in need of Update

ALL

26/1-20 Consideration of Urgent Matters and Open Forum

Digital ROI needs completing. MU has entered his details but no results shown.
No further public enquiries.

MU

Next Meeting Feb 23rd 7.00pm in the Church

Signed

Chair