

**Minutes of the Parish Council meeting held on
Wednesday 16th December 2020 7pm via Zoom**

Councillors Present:D Wiltshire (DW)(*Chairman*)

P Jeffery (PJ)

A Bennett (AB) (Vice chair)

K Delafield (KD)

M Usherwood (MU)

D Read (DR)

D Follett (DF)

A Daw (AD)

N Hallett (NH)

M Harding (Clerk)

no members of public

20/12-1 Welcome and to receive any apologies for absence- members were welcomed to the meeting no public were in attendance and Cllrs were reminded of the zoom rules.

20/12-2 To receive declarations of interest and grants of dispensation- none

20/12-3 Democratic forum 15 minutes –none

20/12-4 To consider the accessibility statement for the current website

The proposed statement agreed by the website working group was circulated to all. KD reported on the process that led to the current situation and looking for a new website to meet the regulations for a WCAG 2.1 website and the supporting statement. AB agreed to speak to the village website designer once the Council had agreed the accessibility statement and website provider. AB will also thank him for his help and support with the PC website as without him the PC would not have a website at all. The statement will be placed on the current site and updated as and when the site changes. The PC supported the accessibility statement.

Proposed DF

Seconded KD

20/12-5 To consider the quotes for a new Parish Council website to comply with WCAG 2.1

DW thanked the working group for the extensive work on this topic. A report on the quotes gathered and those recommended by the working group was circulated.

AB reported on behalf of the working group, the recommendation is for the Hugo Fox web designer using their free template site, this is used by many parish council's. Also to purchase a .gov.uk domain and email package from Freethought at a cost of £90. PJ supported the free option. MU supported the process and agreed with the proposals. AD thanked the working group for the reports and works. DW commented on the DAPTC option to have a shared website space with lots of other Parish Councils being a good idea but given this option is free then this should be the way forward.

DW made the proposal to support the recommendations from the working group. DW suggested an amended proposal as the working group have completed the task the Clerk then takes this forward. KD supported this but raised a concern that the Clerk had not yet completed the initial website adjustments to PDF's and would she have the time, DW responded that if the Clerk was unable to find the time to carry out these tasks, she would report this to the Council.

The Council agreed to the following domain "winterbornestmartin-pc.gov.uk"

Proposed DF

Seconded AB

The Clerk will write to those who were successful and then write to those unsuccessful with the offer of feedback.

20/12-6 To reaffirm the precept (if required) following the tax base information

Dorset Council had sent the changes in the tax base, this has reduced by 0.3% on last year. The Band D tax base would increase by £5.27 with the proposed increase in precept. It was confirmed to set the precept at £8700 and adjust the budget line to £400 for the website. This still reduces the amount in reserves as was agreed at the November meeting.

Proposed DW Seconded KD 8 in favour and 1 abstention

20/12-7 Democratic Forum 15 minutes- none

Meeting closed 7.21pm