

**Minutes of the Parish Council meeting held on
Thursday 26th August 2021 8pm at the village hall**

Councillors Present:A Daw (AD) (*Chairman*)

D Follett (DF)

P Jeffery (PJ)

K Delafield (KD)

M Usherwood (MU)

D Read (DR)

D Wiltshire (Vice Chair)

N Hallett

Cllr R Tarr (Dorset Council)

M Harding (Clerk)

2 members of the public plus guest speakers

21/08-1 To receive any apologies for absence- none**21/08-2 To fill the current vacancy by co-option, sign acceptance of office and complete the ROI**

Following the casual vacancy when Ann Bennett resigned from the Parish Council there had been 3 candidates come forward, Michaela Seimen Howat, Gerald Duke and Tim Bareham. None of the candidates were able to attend this meeting due to other commitments.

The Council carried out the co-option as per the adopted co-option policy and by secret ballot, with 2 rounds of voting.

Tim Bareham was duly co-opted with a majority vote of 6 votes. The Clerk would follow up on the completion of the forms.

PJ left the meeting for a pre-arranged event.

21/08-3 To receive declarations of interest and grants of dispensation- none.**21/08-4 To approve the minutes of the Parish Council meeting held on 29th July 2021**

Proposed DF

Seconded MU

21/08-5 Matters arising from the minutes for info only

Items to note:

- i. AD reported on the zoom meeting held with WW, the notes from the meeting had been circulated to Cllrs. These notes will be sent to the WW officers to confirm accuracy prior to publication. AD explained that the meeting was a positive one and WW had supplied information on the ongoing surveying works and how they gather this data. The works to re line some of the sections is due to take place in Autumn 2022. The WW representatives supplied the PC with contact numbers, emails on how to report issues online so this can be collated for future works, this was placed on the PC website, and Facebook page. The WW officers explained the difficulties in the timing of the surveying using cameras to find the leaks of groundwater into the sewerage systems. Also, the areas where it is difficult to access as come of this is on the private sections of the sewer. Cllrs discussed this topic; it was noted that a speaker from WW will be attending the Village meeting on 14th Oct. It was agreed that the pressure will be kept on with WW to ensure that this issue is progressed further.
- ii. The final draft of the survey is nearing completion, AD to write an introduction, KD & DF to complete the survey via Survey Monkey for publication asap.
- iii. The Annual Parish Meeting is to be held on 14th October not 6th Sep to accommodate the speakers from Wessex Water and Dorset Flood team. RT and AD are organising this.
- iv. The Church Cottage parking sign was given to MU to be installed.
- v. The ditch opposite the pub had been reported to highways for clearing
- vi. The strimming was completed around Fishers Barn.

21/08-6 Presentation regarding the CSW programme- Martha Perry (CSW Coordinator)

Martha Perry (the CSW coordinator) and Janice Beck (CSW Enforcement officer) attended the meeting and spoke on the benefits of a CSW team.

Martha explained the purpose of the scheme is the reduction of speed. The cost of accidents and fatalities to the public purse is 2.6M from emergency services, investigations to completion. There have been 7 fatal accidents in Dorset in the last year and this is the lowest in the country.

The CSW scheme is under Dorset Road Safe, the teams receive support and training, and its main objective is to educate the driver. There is additional support from the police who can carry out on the spot enforcement when in attendance.

There are 86 teams in Dorset and ideally there is one person who is the main contact or coordinator. This could be anyone on the group who can email, complete spreadsheets, and organise the sessions. It would be good to have 2 or 3 teams of 3 people per team in order to run a successful scheme.

In 2019 there were 8500 letters sent out by teams. The system of letters is a 3-stage process, 1- A nice letter warning that they had been speeding, 2- A reminder letter and a warning that they may get a visit from a police officer, 3- no letter but a police officer calls in on them and background checks are carried out.

Any volunteers coming forward have a suitability assessment and include training. The team are provided with a radar device, 6 jackets, pens. This is for a trial period then the equipment if the scheme continues costs in the region of £350. Each site for the scheme is approved by the police.

Janice spoke on her role, she is currently the only one in the Country, she supports the CSW teams and can carry out enforcement if in attendance, when a ticket is given with Janice at the site it is an immediate £100 fine and 3 points. There is no ticket below 36mph in a 30mph zone. Janice also runs the camera vans.

Cllrs asked how they could sell the role of the coordinator as there has been some interest in the village from residents. It was explained that there only needs to be one coordinator, and the spreadsheet recording could be shared between the rest of the CSW team.

Cllrs questioned the SID data; it was explained that this is not linked to the CSW team but works well as a reminder to drivers to slow down.

Martha and Janice were thanked for their time and left the meeting

21/08-7 Democratic forum 15 minutes – The Chair of the Village Hall Committee spoke to the meeting on the issues with the upkeep of the play area. She explained that the VH had been gifted the land for the purpose of a play area and this had been installed and maintained by various groups fund raising over the years but as it is currently VH responsibility then the costs fall to the VH committee. The Chair of the VH noted that many people in the village don't know who runs the play area. The VH have come across funding issues and lost out on the VIP project as this has now closed. Although a fund has been applied for recently. The Chair ran through some of the items identified in the latest report, the external fence, shelter, (It is not clear who owns this) The ash tree needs crowning, the 2 cherry trees need attention, and one is dead. The equipment needs updating and repairs need to be carried out. What the VH committee want to do is remind the village that the play area is a community facility although it is used by those out of the area.

The PC were keen to assist and get involved in this community asset. It was noted that there are not many play areas in villages that are not managed by Parish Councils. The PC could take on this responsibility and use some of the CIL monies gained and ring-fencing funds for future maintenance, the item will be on a future agenda. Also, the VH could consider crowd funding.

This question will be included in the village survey for feedback on the future of the play area.

The legal implications would also need to be explored if the PC were to lease the area from the VH in order have full control of maintenance.

The Chair of the VH was thanked for her time and left the meeting.

21/08-8 To confirm the PC response to the CGR DC survey-

The area considered by Monkeys Jump roundabout to be included in the parish of WSM rather than Monkton will be in the village survey and results will be used to complete this survey for DC by 28th October.

21/08-9 Finance

i. To consider the finance report of payments and receipts for Aug

Payee	Detail	Amount
Payments		
DAPTC	Training (Code of Conduct)	30.00
Sign Services	Sign for Church Cottage parking	8.40
Clerk	Salary/expenses	239.80
HMRC	PAYE	56.20
P Bridle	Bench maintenance	275.00
Receipts		
	none	

All payments were made in line with internal controls. Bank balances as at 31st July 2021 £27,230.39

Proposed DW

Seconded MU

MU commented that when the benches are removed for works to be carried out there needs to be warning tape on the metal spike that fix the bench down.

21/08-10 Planning Consultations-

i. To consider any planning applications –

- i. P/HOU/2021/02515 Proposal: Remove existing modern lean-to WC. Erect single-storey extension and associated landscaping works to rear. Location: The Old Cottage Church Farm Access Road- The PC objected to the proposal given this will be adding to the already struggling sewerage system. (*Objection as noted in the decision at the April 2021 meeting to object to all planning that adds to the sewerage system*) Also being in a conservation area and the removal of a tree.
- ii. P/HOU/2021/02547 Proposal: Loft Conversion and small side extension Location: Ponderosa, Lower Rew Lane- No objections

ii. To consider any other planning/enforcement or ongoing issues- none.

21/08-11 Highways:

- i. To agree to the CSW scheme and a lead Cllr
The PC supported the scheme and have a few volunteers, but no one wanted the lead role, NH said he would like to be involved again this time. Those who expressed an interest will be contacted in due course.

ii. To receive the Aug SID results-

Total number of speed readings taken =	61,787	Top recorded speeds:
>30mph =	15,735	78 mph (31/07/2021 00:50)
>40mph =	511	56 mph (01/08/2021 06:22)
>50mph =	15	56 mph (17/08/2021 20:51)
Average Recorded Speed =	33mph	55 mph (25/06/2021 15:32)
		54 mph (29/07/2021 20:57)
		54 mph (01/08/2021 06:22)

n.b. Number of speed readings does not equal number of vehicles.

Slower moving vehicles record more speed measurements than faster moving vehicles. A vehicle travelling at 30mph will record 3 or 4 measurements, vs a vehicle moving at 50mph would only record a single measurement.

iii. Highways Issues- update on the Monkeys Jump project RT

The PC noted the complaints on Facebook to those using the Batts Lane diversion, which has caused some issues. RT noted that the project has had a few issues and will now be extended to the 10th Sep. The project then moves to the Maxgate roundabout. The parking situation at the MacDonald's

site is very bad but it was noted it isn't any worse than previous summers. RT noted there may now be enough soil for the other side of the road to create bunds. The PC could also ask highways to put up a sign asking for those using the fast-food restaurant not to park on the road. There had also been issues with delivery times to the site given the reduction in lorry drivers due to Covid this mean that lorries were arriving at peak times again. Clerk was asked to write to Highways England in support of the next stage of the project, RT to supply the contact details.

Action Clerk

iv. RoW and Footpaths: to receive a report

DR noted an issue on one of the footpaths and a dog bite as dog was loose.

21/08-12 Parish Council Property/responsibility reports:

The new sign for Church Cottage will be installed by MU

21/08-13 To consider all correspondence received for decision, consultation, and information –

The Clerk had previously circulated the list of correspondence items.

It was noted that DW, AD and The Clerk will be attending the viewing of the VIP site later in September.

The Dukes Close consultation event being run by Morrish Homes is to be held on Friday 8th Oct from 4-8pm for residents, the Chair, Vice and Clerk have been invited to a review of the event at 3.30pm on that day prior to the public session.

21/08-14 To receive reports from:

- i. Village Hall** – Play area- the PC agreed to open the doors for discussions with the VH committee on the future maintenance of the Play area.
- ii. Winterbourne Community Fund (was the Blanchard Trust)**- KD commented that the AGM had been deferred due to members on holiday a meeting is due Oct/Nov and review of their activities.
- iii. Waste watch representatives**- none.
- iv. PCSO**-AD is to meet with Sarah Pilcher the PCSO
- v. Flood Group**- KD had sent a report from the Flood group for the PC to consider see below:
Members reported the stream bed and banks are overgrown throughout the village. Of particular concern was the section between West End House and the Brewers (eastern part of zone 10) where large sections of the water course were invisible and are therefore a hazard. The group agreed to get in the water course and do some clearing in the first couple of weeks of September.

KD will write again to DC to see if they are willing to undertake their riparian responsibilities for the stretch of the water course where they own both banks (zone 13); they did not respond last year. If she gets no response as a FV she may have to ask the PC to write officially as whilst not visible to villagers, this crescent of water course needs to be kept clear to allow water to exit the village. The predominate in-channel weed this year appears to be a sharp sedge grass about 1-1.5m high. Giant Hogweed, an invasive, imported species was reported as appearing in the central water course opposite Church Cottage. (It was noted that this may not be Giant Hog weed but regular hogweed)

There was significant concern about obtaining a definitive, time-bound commitment from WW to stop sewer flooding, especially around the cottages close to the road where sewage was splashed against their doors and walls. Members were aware that sewer works would take time and be costly but were keen to see a complete rectification plan from WW.

The bridge to the allotments/pigeon lofts etc on the north of B3159 was noted as the most problematic point in the village (followed second by Eweleaze dairy bridge). The allotment bridge is the lowest in the village and ideally needs to be raised, appreciating that this is a costly operation perhaps this can be tied to any planning permission given for Ragged Hedge Field (Morrish Homes site); it is understood that the allotment site and RHF have familial ownership.

Under road gullies and culverts were blocked several times pa. The culvert pipe dimension from Hardys to the South Winterbourne is c12cm and the view was that the culvert pipes need be increased in diameter to have any chance of handling a fraction of the rainwater that comes down from Hardy's. Perhaps this is something the PC could take up with DC. **Action Clerk**

Members were keen to see residents informed of any works by the contractor well in advance so they could do their bit but were not keen on letters that suggested punitive action until we have evidence of a repeated methodology for effective stream clearance.

There was discussion about preserving wildlife habitats in balance with reducing flood risk. To this end in-channel stream work should only be completed between Sep and Oct. Preferably work should be commissioned for Sep to reduce the risk of it running into November which happened last year.

A discussion of vole habitats noted that the stone channelling and straightening on the north-facing bank of the stream was not a likely environment for vole homes. It was noted that voles did not like steep banks, large bushes or shrubby undergrowth; vole preference being for soft, low undergrowth that allowed sunlight to enter their home and a shallow gradient. In most areas the south-facing bank is the only likely habitat for voles but in most places the gradient is quite steep. Members asked what had happened to the vole survey the PC had suggested earlier in the year. I didn't know if this had been actioned but said I would raise it.

The consensus was that the contractors work was a bit sporadic last year and this year's work needs to be clearly specified. Other contractors could be approached. It was suggested that £35 ph was the usual rate for man and machine agricultural clearance. A simple spec for the work for PC consideration is below:

The Flood Plan is no longer on the WSMPC website, KD suggested adding a flood volunteers page to the website, where activities and plans could be published. **Action Clerk/KD**

Suggested Spec for Stream Clearance

The South Winterbourne (Martinstown) stream clearance Autumn 2021.

The Martinstown section of the stream that requires clearance by the end of September 2021 is: From West End House to the Wessex Water Pump House on the B3159, plus the stream spur to the Washing Pool.

The contractor would be asked to quote for.

- Dredge and removing silt banks from the stream taking care not to minimise disturbance to the chalk and pebble stream bed. Disposing of silt in an ecologically friendly manner.
- Cutting back bankside vegetation to c12 cm on both banks (including over-hanging shrubby growth) allow to drain, collect and dispose for composting.
- Collecting any vegetation left on the banks from resident's clearance collect and dispose for composting.
- The contractor should take simple before and after photographs of each section of the watercourse.

It was agreed to arrange a meeting with the contractor with AD and KD to discuss this further.

DR noted that the contractor has given a lot of goodwill to the village in the past and would not wish there to be any bad feeling going forward.

vi. Green Group- now looking at group's activities after Covid.

vii. DAPTC- DW commented on the latest training for the new model Code of Conduct. Over 500 Cllrs have attended these sessions so far. The members raised their dissatisfaction at the planning portal and Neil Wedge (DAPTC CEO) is meeting with the head of planning on this. Cllr commented that

applicants are now expected to put up their own planning notices. Cllrs felt this was not good enough when the planning fees should cover this.

21/08-15 To consider the date for the next PC meeting- The next meeting will be Thursday 23rd Sep, the meeting will be held at the Church at 7pm as 8pm is too late to commence a PC meeting. RT and DW will not be able to attend this meeting.

21/08-16 Democratic forum 15 minutes –

Meeting closed 10.08pm