

# **WINTERBORNE ST MARTIN PARISH COUNCIL**

**Draft** Minutes of the Parish Council meeting held on 23rd February 2023 at 7.00pm.

## **In Attendance**

Cllrs Pemberton (Chair) (MP), Delafield (Vice Chair) (KD)  
Cllrs Usherwood (MU), Follett (DF), Daw (AD), Rookes (RaR), Cllr Eversden (RE)  
Cllr Roland Tarr (RT) Ward Cllr.

## **Action**

## **Apologies:**

10 members of the public in attendance.

## **Preliminaries**

RT was impressed by the PC's work re: Flood Issues. Sewage running in the street is unacceptable. MP outlined further progress in the PC's dealings with WW.

Discussion about the benefits of a new shop sign. The PC will consider it's view when we see an application, but we believe that this is likely to require planning permission.

No CPSO report.

## **Public period for comments on issues on the agenda – 5 mins per speaker**

No comments

## **23/2-1 To receive apologies for absence and declarations of interests**

Apologies received from the Clerk  
No declarations received

## **23/2-2 To approve draft minutes of the council mtg held on 26th January 2023.**

Accepted unanimously as a true record

## **23/3-3 To discuss matters arising from the minutes not covered in the Agenda**

Relating to Planning issue re: Church Farm Development. Out of committee decision about whether to reply to correspondence.

**ALL**

## **23/3-4 Co-Option and Elections**

Correspondence received about the perceived lack of notice publication. MP had been in contact with the elections office and had further discussions on the matter. We appear to be in compliance with the legislation but will physically publish whenever possible.

### **4.1 Elections Update**

2 places to be filled, volunteers wanted. 1 by election and a further position can be filled by co-option.

## **26/2-5 Finance to note and approve.**

Treasurers Acc. £24,646.68

Business Acc. £10,014.32

Proposal, Figures and reconciliation to Approve.

**P. AD 2<sup>nd</sup> RE 7:0**

## **5.2 Asset Register**

Motion: The Council approves the Asset Register dated 15 February 2023. Proposed KD seconded MP. Approved 7:0

## **5.3 Quarterly Audit**

Report from RaR. All in order from Oct to Dec.

## 5.4 CIL Update.

No CIL update at present.

## 23/2-6 Planning

6.1 10 St Martinsfield, side extension No Quorum

6.2 Church Farm mobiles. No Quorum

6.3 Motion circulated re: adopting procedure for dealing with applications. P MP 2<sup>nd</sup> DR  
7:0 in favour.

## 23/2-7 Jubilee tree

Motion proposing amended amount of £ 1000 expenditure on Tree. P MU 2<sup>nd</sup> MP  
Defeated 3:4

2nd Motion proposing waiting until the Autumn and seek a cheaper option. P KD 2<sup>nd</sup> RE  
Carried 3:2:2

## 23/2-8 Reading Room

Discussion around response to solicitor's letter prior to amended motion proposing: that we write to Porter Dodson expressing our desire to return the RR to the purpose described in the 1921 indenture and in order to do so asking the "Keyholders" to return the keys to the PC asap. P MP 2<sup>nd</sup> KD Carried 7:0. **MP/Clerk**

## 23/2-9 Grass Cutting

KD announced the 3 tenders. As one had been received late the Council determined by vote that it would consider all 3 tenders. On review it was proposed that PC should accept the SW Gardens tender of £2587 for all areas. P. KD 2<sup>nd</sup> MP. Carried 6:1.

## 23/2-10 Information, Finance and System Access Policy

The mooted policy was amended slightly after discussion about initiating payments.  
Motion: That the Council adopts the draft policy. P KD 2<sup>nd</sup> MP Carried 7:0

## 23/2-11 Washing Pool

AD had been in contact with the Conservation Officer who will make a site visit on 7<sup>th</sup> March @ 10.30.

**All**

## 23/2-12 Highways and RoW

12.1 MU had been in contact with Highways who informed us that it was DC's intention was to patch the whole length of the B3159 and C53 not resurface as per original email. This has been completed with the last section, in Martinstown, on 23<sup>rd</sup> February 2023.

12.2 No RoW issues.

## 23/2-13 Flood Report and River banks

13.1-To note report. Noted and posted on website.

## 23/2-14 Correspondence

14.1 DTAG transport survey. Co-ordinated response by AD. Priorities: 1) Provision of a bus through the village. 2) Cycle Path to the centre of the village. 3) EV point 4) repair contractor damage to the verges throughout the village.

**AD**

14.2 WI Garden Club Funding. A request had been received for a grant of £250 which it was understood had subsequently been offered by a private individual. However, a second quote for more extensive work had been presented for £1656. The originator accepted that

they will reconsider funding sources and use the grant form if they wish to proceed with an application to the Council.

**23/2-15 Training Updates**

RaR+RE to receive new links for initial councillor training course.

**Clerk**

**23/2-16 Dates and Venues for Annual Mtgs**

AGM in April, date TBC

Parish Mtg Friday in May, date TBC.

**MP  
MP**

**26/1-20 Consideration of Urgent Matters and Open Forum**

20.1 A memorial bench proposal had been received from a resident. Chair to write outlining procedure costs and difficulties with proposed site for placement.

**MP**

- 20.2 a) £1000 was thought to be too large a figure to spend on a single tree.
- b) Recycled benches are much more satisfactory and appealing these days.
- c) PC should continue to endeavour to follow through their pressure on WW.

**V+V submission for April Edition**

MP, as per earlier agreement of bimonthly posting

**MP**

**Next Meeting March 23<sup>rd</sup> 7.00pm in the Church**

Signed .....  
Chair